
ANNOUNCEMENT – GRADUATE STUDENT TRAVEL AWARDS

For Travel to Professional Meetings

FALL AWARD PERIOD:

July 1, 2017 – June 30, 2018

STUDENT APPLICATION DEADLINE:

October 16, 2017

AWARDS ANNOUNCED WEEK OF:

December 18, 2017

Graduate Studies is now accepting applications for graduate student travel to meetings of nationally and internationally recognized professional societies **to be held between July 1, 2017 through June 30, 2018.**

ELIGIBILITY

Graduate students at or near the completion of their studies **who have not previously received this award and who are presenting a research paper** (acceptance of paper may be pending at time of application) are eligible. Students must be in good academic standing and are required to hold and maintain a minimum GPA of 3.0. Applicants must be registered graduate students. Students on PELP (Planned Educational Leave Program) are not eligible for this award. Students on Filing Fee status may apply. **Travel must take place during the award period** (see above) and prior to the student submitting their thesis or dissertation.

AWARD

Award amounts vary depending on the destination of travel. Only actual expenditures up to the award amount are allowable under the UC Davis Policy and Procedure Manual, Chapter 300 Travel and Transportation (<http://manuals.ucdavis.edu/ppm/contents.htm#300>). Please note, these awards are funded by state funds and travel restrictions are listed [here](#).

- \$1,500 maximum award for all travel outside the continental United States (including Hawaii & Alaska)
- \$1,000 maximum award for all travel within the continental United States but outside of California
- \$500 maximum award for travel within California

Disabled student applicants, whose disabilities require the assistance of a personal attendant, may also request an award for the attendant's travel.

APPLICATION PROCEDURE

The application can be found at <http://gradstudies.ucdavis.edu/ssupport/internal-travel.html>.

October 16, 2017: Graduate student submits their completed application and supporting materials to their Graduate Program Coordinator. Supporting materials needed (in this order):

- An abstract of the paper or presentation
- A letter (or e-mail) of acceptance, a formal invitation, or a printed program as evidence of acceptance. Indicate "Pending" on the application if written confirmation has not yet been received. Funds, if awarded, will be released when the Office of Graduate Studies has received evidence of acceptance.
- Documentation of overall academic record or transcript (an unofficial copy attached by your graduate program coordinator) is acceptable. Unofficial transcripts from SISWEB will not be accepted.
- A list of the applicant's publications and awards
- A letter of recommendation from major professor
- Please submit a separate application for each conference you are attending.

FOR GRADUATE PROGRAM USE ONLY:

The graduate program chair must submit a maximum of two (2) ranked applications to Graduate Studies, 250 Mrak Hall, for the Internal Fellowship Faculty Committee's review. Please make sure the applications submitted fit the eligibility criteria. **Applications must be received by 5:00 p.m. on Wednesday, November 15, 2017.**