

**CULTURAL STUDIES GRADUATE GROUP
DEGREE REQUIREMENTS**

Revisions: June 2006, February 2009, May 2009

Approved by Graduate Council: March 2, 2012

M.A. PROGRAM

1) Admissions Requirements

There are no admissions to the MA program directly. A Ph.D. student who voluntarily separates from the Cultural Studies Graduate Group Ph.D. program may petition for a change of degree objective to the MA. An MA degree may be earned en route to the Ph.D.

2) MA Plan I

Plan I requires 30 graded units of graduate and upper division courses, of which at least 12 units must be graduate courses in the major field. A thesis is required.

3) Course Requirements - Core and Electives (30 graded units minimum)

a) Core Courses (23-28 units):

CST 200A	Histories of Cultural Studies (4)
CST 200B	Theories of Cultural Studies (4)
CST 200C	Practices of Cultural Studies (4)
CST 250	Research Seminar (4)
CST 290	Cultural Studies Colloquium (1) (6 units required)
CST 299	Directed Research (variable 1-6)

b) Elective Courses (2-7 units minimum):

This is a partial list of regularly offered courses that are of interest to Cultural Studies students. Each quarter before course registration begins, the titles and expanded course descriptions of seminars being taught in other programs and departments are solicited and then circulated to the Cultural Studies graduate students.

ANT 210	Aspects of Culture Structure
CRI 200A	Approaches to Critical Theory
CST 208	Studies in Nationalism, Transnationalism, and Late Capitalism
CST 214	Studies in Political and Cultural Representations
CST 295	Special Topics: U.S. Empire: Citizenship, War and 9/11
CST 295	Special Topics: Space, Race and Gender and Colonialism
CST 299D	Dissertation Research (variable units, 1-12)
HIS 201Q	Cross-Cultural Women's History
STH 250	Research in Social Theory and Comparative History
WMS 200A	Current Issues in Feminist Theory

c) Summary

A candidate's total program for the MA degree must include a minimum of 30 units of graduate and upper division courses and seminars. A maximum of 12 of the 30

units may be in upper division courses. Typically, students will enroll in approximately 10 units of 299 to enable them to complete research for their thesis. Additionally, the student is required to have a minimum cumulative GPA of 3.0 throughout all graduate work at U.C. Davis. Courses that fulfill any of the program course requirements may not be taken S/U unless the course is normally graded S/U. Candidates are expected to take the first year sequence (CST 200 A, B, and C), a second year Research Seminar CST 250, and 6 units of Cultural Studies Colloquium, CST 290, over 6 quarters. A minimum course load is 12 units each academic quarter. Per UC regulations, students cannot enroll in more than 12 units of graduate level courses (200) or more than 16 units of combined undergraduate and graduate level (100, 200, 300) courses per quarter.

4) Special requirements - none

5) Committees

Thesis Committee

The student, in conjunction with the Graduate Adviser, nominates faculty for a thesis committee consisting of three members. The chair and one other reader must be members of the graduate group. After the Graduate Adviser approves the thesis topic, the Graduate Adviser will submit the names of the proposed committee to the Office of Graduate Studies for approval, in accordance with Graduate Council and Graduate Studies policy. The Dean of Graduate Studies will appoint the committee, in accordance with Graduate Council and Graduate Studies policies. The student will then write his/her thesis and submit it to the committee for review and approval.

6) Advising Structure and Mentoring

The Graduate Advisers

Graduate Advisers are appointed by the Office of Graduate Studies. Graduate Advisers work closely together (insuring consistency) and work in concert with the student's choice of Thesis Committee.

Graduate Adviser: During the student's first quarter in residence, the Graduate Group in Cultural Studies Executive Committee assigns students to a Graduate Adviser, who is responsible for approximately fifteen students each. That Graduate Adviser oversees the student's progress for two years.

Students are required to see the Graduate Adviser to whom they are assigned at the very beginning of each quarter, and as needed. If the Graduate Adviser is not available for any reason, students may confer with the Chair of the Graduate Group. If students wish to request a change of graduate adviser, they may consult the Graduate Group Chair.

The Graduate Adviser verifies the student's progress toward completion of the degree. The Graduate Adviser and the thesis committee evaluate the student's progress in the specific fields of emphasis by reviewing performance in courses, and progress towards completion of the thesis. Students develop a study plan in close consultation with the Graduate Adviser and the major professor. No formal plan of study is required to be submitted by a specific date.

The Major Professor normally supervises the student's research and serves on the Thesis Committee. In consultation with the student's adviser, a major professor is selected and acts as the chair of the thesis committee.

The **Mentoring Guidelines** can be found in the graduate student handbook at <http://culturalstudies.ucdavis.edu/materials/>

7) Advancement to Candidacy

Every student must file an official application for Candidacy for the Degree of Master of Arts after completing one-half of their course requirements and at least one quarter before completing all degree requirements, typically by the end of the third quarter of enrollment. The Candidacy for the Masters Degree form can be found online at: <http://www.gradstudies.ucdavis.edu/forms/>. A completed form includes a list of courses the student will take to complete degree requirements. If changes must be made to the student's course plan after she/he has advanced to candidacy, the Graduate Adviser must recommend these changes to Graduate Studies. Students must have their Graduate Adviser and thesis committee Chair sign the candidacy form before it can be submitted to Graduate Studies. If the candidacy is approved, the Office of Graduate Studies will send a copy to: the thesis Committee Chair, the appropriate graduate staff person, and the student. If the Office of Graduate Studies determines that a student is not eligible for advancement, the department and the student will be told the reasons for the application's deferral. Some reasons for deferring an application include: grade point average below 3.0, outstanding "I" grades in required courses, or insufficient units.

8) Thesis Requirements

There is no required length for a thesis, but it will generally be 50 or more pages long, exclusive of tables, figures and references. The style of referencing and footnoting is decided in consultation with the adviser. It must also conform to the University's formatting requirements, a copy of which is available from the CSGG Graduate Coordinator.

All committee members must sign the thesis title page to certify their satisfaction with the thesis.

If the quality of the thesis is unacceptable, the committee should give the student a clearly specified period of time to improve the thesis, usually one quarter or more. If, after that period of time, the thesis is still unacceptable to a majority of the committee, the majority may recommend to the Dean that the student be disqualified from further graduate study.

Filing the Thesis

The student is responsible for observing the filing dates and preparing the thesis according to the proper format; theses must be filed in a quarter in which the student is in a registered status or on filing fee. Candidates are required to submit the thesis electronically. Instructions for electronic submission can be located on the Graduate Studies Web site at: http://www.gradstudies.ucdavis.edu/students/degree_candidates.html.

Dates

For a schedule of filing dates and instructions on thesis preparation, go online to:
<http://www.gradstudies.ucdavis.edu/students/filing.html>.

For a general calendar of deadline dates applicable to master's students, go online to:
<http://www.gradstudies.ucdavis.edu/students/calendar.html>.

These dates are also available in the *UC Davis General Catalog*.

Forms

The following two documents must accompany the thesis and can be found online:

- *University Library Release Form*, <http://www.gradstudies.ucdavis.edu/forms>

- *Graduate Program Exit Information Form*,

http://www.gradstudies.ucdavis.edu/students/degree_candidates.html.

9) Normative Time to Degree

The Normative Time to Degree for the MA program is 6 quarters (two years). Normative time to candidacy is 3 quarters (one year). Normative time in candidacy is 3 quarters (one year).

10) Typical Time Line and Sequence of Events

Year 1

First year sequence, CST 200 A-C (12 units)

Elective seminars and advanced course work (21 units)

Cultural Studies Colloquium, CST 290 (3 units)

Advance to Candidacy in the Spring quarter

Year 2

Research Seminar, CST 250 (4 units)

Cultural Studies Colloquium, CST 290 (3 units)

Directed Research, CST 299 (17 units)

Complete the thesis

11) PELP, In Absentia, and Filing Fee status.

Information about PELP (Planned Educational Leave), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found in the Graduate Student Guide Handbook: <http://www.gradstudies.ucdavis.edu/publications/>

PH.D. PROGRAM

1) Admissions Requirements

Office of Graduate Studies Application (which includes a statement of purpose and personal history), a minimum 3.0 GPA, GRE scores taken within the last 5 years, three letters of recommendation, official transcripts from institutions attended, a curriculum vitae, and a writing sample (10-20 pages) or multi-media project. Refer to the Office of Graduate Studies for annual admissions deadline. The Admissions Committee recommends students for admission to the Dean of Graduate Studies who formally admits students.

2) Dissertation (Plan B)

The Graduate Council shall appoint a committee of a minimum of 3 members, including its chair. This committee will be designated as the Dissertation Committee and the chair of this committee will be the candidate's major professor. This Committee shall determine whether the candidate has met the requirements for the degree, in accordance with the following procedure:

a) The committee members shall guide the candidate in his or her research and shall pass upon the merits of the dissertation. This committee and the candidate shall arrange for such conferences as may be necessary for the complete elucidation of the subject treated in the dissertation.

3) Course Requirements:-Core and Electives (70 units minimum)

Clusters: Davis faculty doing Cultural Studies work have particular strengths in the following areas: 1. Gender and Sexualities, 2. Race, Ethnicities, and Cultural Representation, 3. Politics, Religion, Communities, and Cultural Representation, 4. Popular Culture, 5. National Cultures, Transnationalism, and Globalization, 6. Science and Society, 7. Historical Studies, 8. Rhetoric and Critical Theory, and 9. Disability Studies. These cluster names, however, serve to identify areas of expertise and are not meant to formally delineate fields of emphasis or subprograms. In consultation with their Graduate Adviser, each student draws on these clusters and traditional departmental and programmatic curricula, in order to develop her/his plan of study.

We provide core courses to teach the critical skills needed to do Cultural Studies work and to compete for jobs in several fields. In addition, students and their assigned Graduate Adviser design individualized programs of advanced study from the many advanced courses being offered from a Cultural Studies perspective on the Davis campus.

a) Core Courses: 34 units

CST 200A	Histories of Cultural Studies (4)
CST 200B	Theories of Cultural Studies (4)
CST 200C	Practices of Cultural Studies (4)
CST 250	Research Seminar (4)
CST 270A-C	Individually Guided Research in Cultural Studies (4 each) (12 units required)
CST 290	Cultural Studies Colloquium (1 each) (6 units minimum)

b) **Elective or Recommended Courses: 36 24 units**

This is a partial list of regularly offered courses that are of interest to Cultural Studies students. Each quarter before course registration begins, the titles and expanded course descriptions of seminars being taught in other programs and departments are solicited and then circulated to the Cultural Studies graduate students.

ANT 210	Aspects of Culture Structure
CRI 200A	Approaches to Critical Theory
CST 208	Studies in Nationalism, Transnationalism, and Late Capitalism
CST 214	Studies in Political and Cultural Representations
CST 295	Special Topics: U.S. Empire: Citizenship, War and 9/11
CST 295	Special Topics: Space, Race and Gender and Colonialism
CST 299	Directed Research (variable units, 1-5)
HIS 201Q	Cross-Cultural Women's History
STH 250	Research in Social Theory and Comparative History
WMS 200A	Current Issues in Feminist Theory

Students who enter the Ph.D. program with M.A. coursework from another institution may petition the Graduate Adviser for course waiver for up to two of the nine elective courses; each approved petition will reduce the number of elective courses by one. Students may not reduce their coursework to fewer than seven (7) seminars.

c) **Summary:**

A candidate's total program for the Ph.D. degree must include a minimum of ~~64~~ 70 graded units of graduate courses and seminars relevant to his/her teaching and research interest. Twelve of these units may be from upper division undergraduate courses. No more than eight units of Directed Research (e.g. CST 298 or 299, or the equivalent from any other program) may be included in this total.

The student must pass a preliminary exam, fulfill a language requirement, produce a satisfactory dissertation prospectus, pass a qualifying exam, produce a satisfactory dissertation, and maintain a minimum cumulative GPA of 3.0 throughout all graduate work at U.C. Davis in order to be eligible for the PhD. Courses that fulfill any of the program course requirements may not be taken S/U unless the course is normally graded S/U. A minimum course load is 12 units each academic quarter. Per UC regulations, students cannot enroll in more than 12 units of graduate level courses (200) or more than 16 units of combined undergraduate and graduate level (100, 200, 300) courses per quarter.

4) **Special Requirement: Language**

Given the comparative and global interest of Cultural Studies and given the fact that knowing more than one language is a valuable asset in obtaining teaching positions; students are required to have a fluent reading knowledge of a language other than

English. Ideally, this language should be one relevant to the field of dissertation research.

Students may satisfy this requirement either by passing an upper-division undergraduate course in the language with a grade of B or better or by passing the Foreign Language Proficiency Exam. The language requirement must be completed before the student is approved to take the Qualifying Examination. Students passing the language requirement with course work taken at another institution must demonstrate that this course work is sufficiently recent to provide a useful working knowledge of the language for scholarly purposes.

5) Committees

a) Admissions Committee

Once the completed application, all supporting material, and the application fee have been received, the application will be submitted to the Admissions Committee. The Admissions Committee consists of 8 graduate program faculty and 2 graduate group students. Based on a review of the entire application, a recommendation is made to accept or decline an applicant's request for admission. That recommendation is forwarded to the Dean of Graduate Studies for final approval of admission. Notification of admissions decisions will be sent by Graduate Studies. Please refer to the Office of Graduate Studies for specific deadlines.

b) Qualifying Examination Committee

In accordance with Graduate Council and Graduate Studies policies, the student, in conjunction with his/her Graduate Adviser, recommends five names for the Qualifying Examination Committee to the Graduate Studies Dean (DDB 80. Graduate Council B.1.). The Qualifying Examination Committee should reflect both the specific areas of dissertation research and the broader aims of the examination. Three of the five faculty are the student's CST 270 instructors. The qualifying exam committee chair must be a member of the graduate group. While the dissertation chair (major professor) may serve on the QE committee, s/he may not chair the examination. If a student is participating in a designated emphasis (DE) program, he/she will be required to have an affiliated faculty member of the DE as one of her/his five committee members. The Graduate Council's Administrative Committee has approved Cultural Studies' request for an exception to the Doctoral Qualifying Examinations Policy requirement to have an external (to the graduate group) member on the QE committee. Successful completion of the Qualifying Examination allows the student to advance to candidacy.

c) Dissertation Reading Committee

The Dissertation Committee is a three-member committee selected by the student, in consultation with the Major Professor. The composition of the dissertation committee is entered on the Advancement to Candidacy Form. The role of the Dissertation Committee is to advise the doctoral student on the

research topic and methods, and then to review the final completed dissertation for acceptance. The Committee Chairperson (usually the Major Professor) should determine the desires of the individual members regarding assistance with the research and dissertation review at the time the dissertation committee is constituted. Students are expected to meet with the Chair of their dissertation committee regularly. Dissertation committee members are expected to read and comment on a dissertation within four weeks from its submission. This time limit policy does not apply to summer periods for faculty holding nine-month appointments. The student and faculty will coordinate a timeline for the student to present the thesis to the dissertation committee. This timeline must allow all dissertation committee members enough time to fulfill their responsibilities within the four-week deadline.

6) Advising Structure and Mentoring

The Graduate Advisers

Graduate Advisers are nominated by the program chair and appointed by the Dean of Graduate Studies.

The Cultural Studies Graduate Group uses a “Cohort Advising” system in which students have a different Graduate Adviser for each phase of their study. This cohort system ensures that the Graduate Adviser is attuned to the emphases and focus of each stage of the degree program through to graduation and job placement. Graduate Advisers work closely together (insuring consistency) and work in concert with the student’s choice of Chair of Qualifying and Dissertation Committees.

First Graduate Adviser: During the student's first quarter in residence, the Graduate Group in Cultural Studies Executive Committee assigns students to a Graduate Adviser, who is responsible for approximately fifteen students each. That Graduate Adviser oversees the student’s progress for two years.

Second Graduate Adviser: After the first two years, the student moves on to the Graduate Adviser who oversees the cohort for the next two years.

Third Graduate Adviser: After advancement to candidacy, the student is assigned to a third Graduate Adviser who oversees students that have advanced.

Students are required to see the Graduate Adviser to whom they are assigned at the very beginning of each quarter, and as needed. If the Graduate Adviser is not available for any reason, students may confer with the Chair of the Graduate Group. If students wish to request a change of graduate adviser, they may consult the Graduate Group Chair.

The Graduate Adviser verifies the student's progress toward completion of the dissertation and the degree. The Graduate Adviser, the qualifying examination committee, and the dissertation committee evaluate the student's progress in the specific fields of emphasis by reviewing performance in courses, and the qualifying exam and by making recommendations to the Graduate Adviser. Students develop a

study plan in close consultation with the Graduate Adviser and the major professor. No formal plan of study is required to be submitted by a specific date.

Major Professor

The Chair of the Dissertation Committee is the Major Professor, and cannot be the Chair of the QE Committee. The major professor must be selected by the time of the qualifying examination.

The **Mentoring Guidelines** can be found in the graduate student handbook at <http://culturalstudies.ucdavis.edu/materials/>

7) Advancement to Candidacy

Expected time to candidacy is nine quarters. The student is eligible for Advancement to Candidacy after successful completion of all graduate program degree requirements and after passing the Qualifying Examination. The student must file the appropriate paperwork with the Office of Graduate Studies and pay the candidacy fee in order to be officially promoted to Ph.D. Candidacy.

8) Qualifying Examination and Dissertation Requirements

a) Preliminary Exam

At the end of the first year students take a preliminary exam. The exam covers material from the three core seminars (CST 200A-C). The preliminary exam is written and graded by the three professors who teach the 200 series and is overseen by the program chair or one of the Graduate Advisers. The members of the preliminary exam committee read the preliminary exam and each reader submits a written report and votes (pass/fail) on the examination. Faculty submit reports to the Executive Committee who makes a decision in the case of a split vote. In certain split vote cases, the student may be asked to re-take the exam in part or in whole. Students who fail all three sections may not re-take the exam. If the student has completed the requirements for the M.A., he/she can leave the program with a terminal M.A. Successful completion of this exam permits the student to continue the Ph.D. program.

b) Directed Research and Qualifying Exam

1. General Information

All students will complete all course requirements, including their 270 series, before taking their Qualifying Examination. Passing this exam makes the student eligible for advancement to candidacy. Students must schedule their qualifying examination at the end of the 3rd quarter of the 3rd year (9th quarter) and no later than the end of the twelfth quarter after admission to the Ph.D. program.

The primary purpose of the Qualifying Examination (QE) is to validate that the student is academically qualified to conceptualize a research topic, undertake scholarly research and successfully produce the dissertation required for a doctoral degree. The QE must evaluate the student's command of the field, ensuring that the student has both breadth and depth of knowledge, and must not focus solely on the proposed dissertation research. In addition, the QE

provides an opportunity for the committee to provide important guidance to the student regarding his or her chosen research topic.

The Qualifying Examination will consist of a written exam that seeks to evaluate the students knowledge of the fields they and their committee members have deemed suitable and relevant for their project; a dissertation prospectus that outlines the rationale for their project and provides an outline of its major parts; and an oral component that measures the student ability to engage in informed conversation about these fields and their specific applications to their dissertation project.

2. Written Portion of the Exam

During the third year, the student enrolls in up to three quarters of Individually Guided Research in Cultural Studies (CST 270 A-C). The student will assemble reading lists for these three courses in consultation with her/his Graduate Adviser, Major Professor and the instructors of the courses (one of whom may be her/his Major Professor). These three reading lists will define the examination fields of the QE. They represent three thematic areas that provide the critical, theoretical, and/or historical contexts of the dissertation; they range considerably beyond the focus of the dissertation itself, and position the student's research interests in relation to larger fields of knowledge. The student will, beginning in the sixth quarter, begin working on the production of a dissertation prospectus 20-25 pages in length. The dissertation prospectus frames the purpose and scope of the dissertation project, sets it in the context of relevant scholarship, and provides a chapter outline and a working bibliography. Defense of the prospectus forms part of the Qualifying Examination. Final versions of the three reading lists and the dissertation prospectus must be distributed to the entire QE committee four weeks prior to the oral exam date.

The written qualifying exam takes place on three days of the student's choosing during a single week. The CST 270 professors write the exam questions based on the reading lists and discussions for the 270 series and submit them to the Chair of the exam one week prior to the first day of the exam. Each day, the Chair of the exam will send the student, by email, four questions from one of the 270 courses, of which the student be required to answer two. Eight hours of writing time will be allowed. At the end of each day, the student will send his/her responses electronically via email to the Chair of the exam.

3. Oral Portion of the Exam

The oral portion of the qualifying exam is three hours in length and focuses on the three fields of the written examination as well as the dissertation prospectus. It should be scheduled within seven to ten days of the conclusion of the written exam.

4. Outcome of the Exam

A successful essay is one that demonstrates the student's ability to enter into productive dialogue with the conversations and debates occurring in her/his fields by responding to the examiners' questions in a manner that makes

evident a deep knowledge of the central debates and texts of the fields, as determined by the three reading lists, and her/his ability to put this scholarship into dialogue with her/his own dissertation project. A successful oral exam is one in which the student is able to respond productively to questions, concerns, and suggestions examiners may have about both the written portion of the exam and the dissertation prospectus. Even though the exam consists of three parts--the written exam, the dissertation prospectus, and the oral examination--the overall result is based on holistic evaluation of all of these elements.

The committee will reach a decision on the student's performance immediately after the oral exam. The committee, having reached a unanimous decision, shall inform the student of its decision to:

- "Pass" (no conditions may be appended to this decision),
- "Not Pass" (the Chair's report should specify whether the student is required to retake all or part of the examination, list any additional requirements, and state the exact timeline for completion of requirements to achieve a "Pass"), or
- "Fail".

If a unanimous decision takes the form of "Not Pass" or "Fail", the Chair of the QE committee must include in its report a specific statement, agreed to by all members of the committee, explaining its decision and must inform the student of its decision. Having received a "Not Pass" the student may attempt the QE one additional time; the QE report must list the specific conditions and timing for the second exam. After a second examination, a vote of "Not Pass" is unacceptable; only "Pass" or "Fail" is recognized. Only one retake of the qualifying examination is allowed. Should the student receive a "Fail" on the first or second attempt at the exam, the student will be recommended for disqualification from the program to the Dean of Graduate Studies.

C. The Dissertation

1. Exit Seminar

There is no exit seminar requirement for Cultural Studies students.

2. Dissertation: General Requirements

Filing of a Ph.D. dissertation with the Office of Graduate Studies is normally the last requirement satisfied by the candidate. The deadlines for completing this requirement are listed each quarter in the campus General Catalog available online at the website of the Office of the Registrar. A candidate must be a registered student or in Filing Fee status at the time of filing a dissertation, with the exception of the summer period between the end of the Spring Quarter and the beginning of Fall Quarter. The PhD. Dissertation will be prepared, submitted and filed according to regulations instituted by the Office of Graduate Studies <http://gradstudies.ucdavis.edu/students/filing.html>. Satisfaction of this requirement must be verified by the Dissertation Committee Chair.

3. Dissertation

The research conducted by the student must be of such character as to show ability to pursue independent research. The dissertation reports a scholarly piece

of work of publishable quality. The chair of the dissertation committee must be a member of the program.

Students should meet regularly with their dissertation committee. The dissertation must be submitted to each member of the dissertation committee at least one month before the student expects to make requested revisions; committee members are expected to respond within 4 weeks, not including summer months for nine month faculty. Informing committee members of progress as writing proceeds helps the members to plan to read the dissertation and provide feedback within this time frame. The dissertation must be approved and signed by the dissertation committee before it is submitted to Graduate Studies for final approval.

9) Normative Time to Degree

“Normative time” is the number of years considered to be reasonable for completion of a particular doctorate program by a well-prepared full-time student. The Cultural Studies program has established a normative time of six years (18 quarters) for a student who enters the program with either a B.A. or M.A. degree to complete the Ph.D.

After a student successfully passes the qualifying exam, three years is considered to be a reasonable normative time for time in candidacy.

Students who do not complete their coursework at satisfactory or higher are subject to disqualification. Expected time to candidacy is recommended at nine quarters. Full time students in Cultural Studies normally complete the requirements for a Ph.D. within five to seven years of full time work.

10) Typical Time Line and Sequence of Events

Full time students must be enrolled in 12 units each quarter. These units may include 299s (which are graded S/U).

Year 1

First year sequence, CST 200 A-C (12 units)

Graduate seminars and advanced course work (24 units)

Cultural Studies Colloquium, CST 290 (3 units)

***Preliminary exam required**

Year 2

Graduate seminars and advanced course work (32 units)

Research Seminar, CST 250 (4 units)

Cultural Studies Colloquium, CST 290 (3 units)

Year 3

Individually Guided Research in Cultural Studies CST 270 A-C (12 units)

Graduate seminars and advanced course work (24 units)

***dissertation prospectus and qualifying exam by the end of the third quarter**

Years 4-5

Optional: Dissertation Research, CST 299D

***dissertation required**

11) Sources of Funding

a) The Office of the Dean of Humanities, Arts, and Cultural Studies guarantees five years of support to incoming Cultural Studies doctoral students in the form of fellowship, TAs, GSR position or readership, subject to the following stipulations:

- While every effort will be made to place Cultural Studies students as TAs or GSRs, it is first the responsibility of students to apply for TA and GSR positions; TA or GSR support will be made available only to students who actively seek it out;
- Students with instances of failure to comply with their contractual obligations as TAs cannot be guaranteed support;
- If no TA or GSR support is possible, students will be assigned readership support, which will be, at a minimum, a 25% position.

b) **Graduate Program Fellowship Funding and Academic Progress:** Fellowship funding may be available for a maximum of six years to students who meet all of the following criteria:

- Maintain university requirement of 3.0 GPA
- Register, enroll, and maintain a minimum of 12 units
- Are not on program probation
- Stay within normative time for completion of degree
- File a FAFSA to receive support (domestic students only)

12) PELP, In Absentia, and Filing Fee status.

Information about PELP (Planned Educational Leave), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found in the Graduate Student Guide: <http://www.gradstudies.ucdavis.edu/publications>

13) Leaving the Program Prior to Completion of PhD Requirements

Should a student leave the program prior to completing the requirements for the PhD, she/he may still be eligible to receive the Masters if she/he has fulfilled all the requirements (see Masters section). Students can use the Change of Degree Objective form available from the Registrar's Office: <http://registrar.ucdavis.edu/PDFFiles/D065PetitionForChangeOfGraduateMajor.pdf>

14) Satisfactory Progress to Degree

Satisfactory Progress in Cultural Studies is determined by considering several factors that measure academic progress. At the end of each year, each student will meet with his/her graduate adviser to review progress in the program. Based on this review, the adviser will write a report indicating that a student is making either Satisfactory, Marginal or Unsatisfactory progress; satisfactory reports are filed with the program, and all marginal and unsatisfactory reports are filed with the Office of Graduate Studies. In addition to academic progress, all students must adhere to the academic code of conduct in order to remain in good standing.

Satisfactory Progress indicates that the student is moving forward in the program in a timely manner and is meeting or exceeding all of the expectations of the Graduate Group.

Requirements for Satisfactory Progress for first year students:

- 3.5 GPA in the required core courses (200A, 200B, 200C).
- Satisfactory completion of at least 24 graded units.
- Satisfactory completion of preliminary examination.

Requirements for Satisfactory Progress for continuing students:

- 3.5 GPA in the required core classes (200A, 200B, 200C, 250, 270A, 270B, 270 C, and 290).
- Cumulative GPA of 3.3 in all classes
- Completion of the qualifying examination no later than the end of the 9th quarter. Students who need to retake any portion of the qualifying examination must do so by the end of the following quarter.
- Satisfactory completion of units appropriate to time in the program.

Marginal Status is a cautionary status that is used to let a student know that he/she is not fully meeting all of the expectations of the program. A Marginal Status is assigned if a student is:

- Carrying one incomplete for more than one quarter
- Has completed less than the recommended number of academic units

Unsatisfactory Progress indicates that a student has not made the expected progress towards his/her degree objective and automatically places the student on Probationary Status. A student on probation for more than 3 quarters may be separated from the program. Any of the following criteria will warrant assigning a student an Unsatisfactory Progress Report:

- Carrying two or more incompletes for more than one quarter
- A GPA of less than 3.3 in all classes
- A GPA of less than 3.5 in all required core classes
- Not successfully completing the QE exam by the end of the 4th year.

Grounds for Disqualification:

- Violation of the academic code of conduct.
- Probationary Status for more than 3 quarters.
- Failure to advance to candidacy by the end of the first quarter of the 5th year (some exceptions may be granted by the chair under specific circumstances on a case by case basis).

Recommendations for disqualification are made to the Dean of Graduate Studies.